



## OFFICER REPORT TO COUNCIL

### ELECTED MEMBER DEVELOPMENT STRATEGY

#### KEY ISSUE/DECISION:

To approve the revised Elected Member Development Strategy and to agree one amended role profile and two additional ones for inclusion in the Constitution.

#### BACKGROUND:

1. In March 2011, the County Council approved an Elected Member Development Strategy. It was agreed that the Strategy would be reviewed every other year. Accordingly, the Member Development Steering Group (MDSG) has revised the Strategy to take account of developments in learning and development in the last two years and to set the direction for the first two years of the new Council.
2. Where the Strategy differs from the previous version is in its emphasis on identifying how the processes introduced through the Strategy benefit Members, as evidenced by the revisions made to Appendix C of the Strategy. To make sure that the Strategy encompasses all aspects of the approach to member learning and development, a further appendix (D) has been added, setting out the expectations around Members' attendance at external events and conferences.
3. To further personalise the content of the Strategy, the MDSG has also drafted additional role profiles for inclusion in Appendix B. The aim is to ensure that the purpose and specific tasks in each role are clearly set out, along with the role holder's expected personal attributes and skills. Some additions have also been made to the generic 'Surrey County Councillor' role profile to reflect specific tasks and expected knowledge relating to Members' service on committees. Should the revised and additional role profiles be approved by the Council, the Member-Officer Protocol published in the Constitution will be amended accordingly.

## **RECOMMENDATIONS:**

It is recommended that:

- a) the Elected Member Development Strategy, attached at Appendix 1, be approved; and
- b) that the role profiles for the Surrey County Councillor, the Vice-Chairman of the Planning and Regulatory Committee and the Vice-Chairman of the Audit and Governance Committee, as set out in Appendix B of the Strategy, be agreed for publication in the County Council's Constitution.

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**Sources/background papers:**

Elected Member Development Strategy March 2011

Agenda and minutes of the Member Development Steering Group meetings  
27 February 2012, 10 December 2012, 23 January 2013, 28 February 2013.